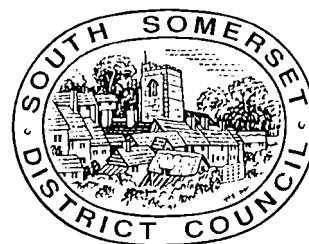


**South Somerset District Council**  
*Notice of Meeting*



# South Somerset District Council

*Making a difference where it counts*

**Thursday 17th March 2016**

**7.30 pm**

**Council Chamber  
Council Offices  
Brympton Way  
Yeovil  
BA20 2HT**

(disabled access and a hearing loop are available at this meeting venue)



All members of Council are requested to attend the meeting:

The public and press are welcome to attend.

If you would like any further information on the items to be discussed, please ring the Agenda Co-ordinator, **Jo Boucher, Democratic Services Officer 01935 462011**, website: [www.southsomerset.gov.uk](http://www.southsomerset.gov.uk)

This Agenda was issued on Wednesday 9 March 2016.

*Ian Clarke, Assistant Director (Legal & Corporate Services)*

This information is also available on our website  
[www.southsomerset.gov.uk](http://www.southsomerset.gov.uk)



# South Somerset District Council Membership

**Chairman:** Mike Best  
**Vice-chairman:** Tony Capozzoli

Clare Aparicio Paul	Tim Inglefield	David Recardo
Jason Baker	Val Keitch	Jo Roundell Greene
Cathy Bakewell	Andy Kendall	Dean Ruddle
Marcus Barrett	Jenny Kenton	Sylvia Seal
Mike Beech	Mike Lewis	Gina Seaton
Neil Bloomfield	Sarah Lindsay	Peter Seib
Amanda Broom	Mike Lock	Garry Shortland
Dave Bulmer	Tony Lock	Angie Singleton
John Clark	Paul Maxwell	Alan Smith
Nick Colbert	Sam McAllister	Sue Steele
Adam Dance	Graham Middleton	Rob Stickland
Gye Dibben	David Norris	Andrew Turpin
Sarah Dyke-Bracher	Graham Oakes	Linda Vijeh
John Field	Sue Osborne	Martin Wale
Nigel Gage	Tiffany Osborne	William Wallace
Carol Goodall	Stephen Page	Nick Weeks
Anna Groskop	Ric Pallister	Colin Winder
Peter Gubbins	Shane Pledger	Derek Yeomans
Henry Hobhouse	Crispin Raikes	
Kaysar Hussain	Wes Read	

## Information for the Public

*For those Members wishing to participate, there will be time for reflection and words of encouragement from 7.20pm in the Council Chamber. There will be a very short interval between the conclusion of the time of reflection and the start of the meeting to enable those Members and Officers who do not wish to take part to enter the Council Chamber and join the meeting. Councillor Tony Capozzoli has kindly consented to officiate in this first instance.*

The meetings of the full Council, comprising all 60 members of South Somerset District Council, are held at least 6 times a year. The full Council approves the Council's budget and the major policies which comprise the Council's policy framework. Other decisions which the full Council has to take include appointing the Leader of the Council, members of the District Executive, other Council Committees and approving the Council's Consultation (which details how the Council works including the scheme allocating decisions and Council functions to committees and officers).

Members of the Public are able to:-

- attend meetings of the Council and its committees such as Area Committees, District Executive, except where, for example, personal or confidential matters are being discussed;
- speak at Area Committees, District Executive and Council meetings;
- see reports and background papers, and any record of decisions made by the Council and Executive;

- find out, from the Executive Forward Plan, what major decisions are to be decided by the District Executive.

Meetings of the Council are scheduled to be held monthly at 7.30 p.m. on the third Thursday of the month in the Council Offices, Brympton Way although some dates are only reserve dates and may not be needed.

The agenda, minutes and the timetable for council meetings are published on the Council's website – [www.southsomerset.gov.uk/councillors-and-democracy/meetings-and-decisions](http://www.southsomerset.gov.uk/councillors-and-democracy/meetings-and-decisions)

The Council's Constitution is also on the web site and available for inspection in Council offices.

The Council's corporate aims which guide the work of the Council are set out below.

Further information can be obtained by contacting the agenda co-ordinator named on the front page.

## **South Somerset District Council – Council Aims**

**Our key areas of focus are:** (all equal)

- Jobs – a strong economy which has low unemployment and thriving businesses
- Environment – an attractive environment to live in with increased recycling and lower energy use
- Homes – decent housing for our residents that matches their income
- Health & Communities – communities that are healthy, self-reliant and have individuals who are willing to help each other

---

Ordnance Survey mapping/map data included within this publication is provided by South Somerset District Council under licence from the Ordnance Survey in order to fulfil its public function to undertake its statutory functions on behalf of the district. Persons viewing this mapping should contact Ordnance Survey copyright for advice where they wish to licence Ordnance Survey mapping/map data for their own use. South Somerset District Council - LA100019471 - 2016.

---

# South Somerset District Council

Thursday 17 March 2016

## Agenda

**1. Apologies for Absence**

**2. Minutes**

To approve and sign the minutes of the previous meeting held on Thursday 25<sup>th</sup> February 2016.

**3. Declarations of Interest**

In accordance with the Council's current Code of Conduct (adopted July 2012), which includes all the provisions relating to Disclosable Pecuniary Interests (DPI), personal and prejudicial interests, Members are asked to declare any DPI and also any personal interests (and whether or not such personal interests are also "prejudicial") in relation to any matter on the Agenda for this meeting. A DPI is defined in The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012 No. 1464) and Appendix 3 of the Council's Code of Conduct. A personal interest is defined in paragraph 2.8 of the Code and a prejudicial interest is defined in paragraph 2.9.

Members are reminded that they need to declare the fact that they are also a member of a County, Town or Parish Council as a Personal Interest. As a result of the change made to the Code of Conduct by this Council at its meeting on 15<sup>th</sup> May 2014, where you are also a member of Somerset County Council and/or a Town or Parish Council within South Somerset you must declare a prejudicial interest in any business on the agenda where there is a financial benefit or gain or advantage to Somerset County Council and/or a Town or Parish Council which would be at the cost or to the financial disadvantage of South Somerset District Council. If you have a prejudicial interest you must comply with paragraphs 2.9(b) and 2.9(c) of the Code.

**4. Public Question Time**

**5. Chairman's Announcements**

*Items for Discussion*

**6. Chairman's Engagements (Page 6)**

**7. SSDC Transformation Programme (Pages 7 - 45)**

**8. Report of Executive Decisions (Pages 46 - 48)**

**9. Audit Committee (Pages 49 - 50)**

**10. Scrutiny Committee (Pages 51 - 54)**

**11. Motions**

There were no Motions submitted by Members.

**12. Questions Under Procedure Rule 10 (Page 55)**

**13. Date of Next Meeting (Page 56)**